

**PELICAN LAKESHORE OWNERS ASSOCIATION  
BOARD OF DIRECTORS MEETING  
OCTOBER 24, 2015  
MINUTES**

The Board of Directors of the Pelican Lakeshore Owners Association, a Minnesota nonprofit corporation (the "Association"), met at 1:00 p.m., on Saturday, October 24, 2015, at Grey Wolf Resort's lodge on Pelican Lake in Orr, Minnesota. Directors Grover Gillespie, Keith Baker, Tom Pelach, and John Poczekaj attended the meeting in person. Director Dan Donovan was traveling out of state and attended the meeting by telephonic communications as permitted by applicable law and the Association's Bylaws, whereby he could speak to and hear all other Directors. Director Pam Brink was ill and unable to attend. Director Jack Barrett was also unable to attend. A quorum of Directors was present for purposes of conducting business.

Mr. Gillespie, President of the Association, brought the meeting to order at 1:00 p.m. He acted as chairman for the meeting. Mr. Baker, the Secretary of the Association, acted as secretary for the meeting. Mr. Gillespie circulated an agenda for the meeting.

**TREASURER'S REPORT**

Mr. Gillespie asked Mr. Pelach, Treasurer of the Association, to update the Directors on the Association's checking account. Mr. Pelach provided a Treasurer's Report to the Directors, as of September 21, 2015. In summary, all known expenses have been paid through that date and the Association had \$1,681.93 on hand in its account. The Directors discussed banking arrangements with American Bank of the North. At the Director's August 15, 2015 meeting, any one of Grover Gillespie, Tom Pelach and Dan Donovan were authorized to sign checks and orders for withdrawal. Mr. Baker was directed to provide Mr. Pelach with a Secretary's certificate of the resolutions adopted by the Board of Directors at the August 15, 2015 meeting. Mr. Pelach will provide that certificate to the bank.

**MEMBERSHIP CRITERIA**

Mr. Gillespie turned the Directors' attention to the Association's membership criteria and tracking of contributions in excess of the required amount and/or for multiple owners of the same property. Article II of the Association's Bylaws sets forth membership criteria, key definitions of "Lakeshore Parcel" and "Owner," and some delegation to the Board of discretion to make certain judgments under any set circumstances about satisfaction of membership criteria. When volunteers are staffing the Association's information booth at the annual 3<sup>rd</sup> of July celebration in Orr, Directors should provide proactive coaching and instruction to volunteers regarding membership requirements. With respect to contributions in excess of required dues, Mr. Pelach, as Treasurer, and Mr. Baker, as Secretary, will continue the past practice of noting in Mr. Baker's records instances of joint owners (e.g., a husband and wife) make a contribution for each of them, with the goal of providing both owners/contributors with ballots for voting. Mr. Baker advised he does make an effort to note multiple and/or "excess" contributions in his Outlook database contact list.

**ASSIGNMENT AND DELEGATION OF DUTIES**

As promised by Mr. Gillespie when he was asked to accept the nomination for election as the Association's President on August 15, 2015, Mr. Gillespie provided the Directors with a preliminary list of activities for the Association and its Board, as well as his assignment and delegation of duties to the Directors. The activities and assignments were as follows:

Pelach: Treasurer, check P.O. Box, bills, check book, Treasurer's reports, coordinate with Secretary Baker on dues, address updates, new membership applications; assist President as requested on hazard marker matters.

Brink: Water quality/clarity monitoring – volunteer coordination, reporting of results, coordination (MPCA); assist/advise on AIS matters.

Barrett: New membership drive/program, including development and implementation of new member solicitation effort and mailing.

Poczekaj: Arranged Association events, including annual Members meeting, Orr 3<sup>rd</sup> of July celebration (including the information booth and volunteer staffing); assist President as requested on hazard marker matters.

Donovan: Maintain contacts and connections with DNR; provide assistance to President with email and other written communications; attend meetings and events in the Twin Cities as a representative of the Association when able to do so; provide assistance to President on select projects as requested.

Baker: Secretary, take notes at all meetings, prepare minutes, check Association email inbox frequently, website updates and revisions, prepare proxies and annual meeting notices, annual corporate filing, annual IRS filing; provide assistance to President with email and other written communications.

Gillespie: President, act as chair for Directors and annual Members meetings, delegate and oversee work with all Directors, attend meetings and events relating to Association interests and concerns; lead efforts to coordinate and upgrade the resort association's hazard marker program.

Mr. Gillespie provided the Directors with an update on Ms. Brink's illness and health. While he had assigned water clarity monitoring and AIS to Ms. Brink, this work may need to eventually be assigned to a new Director. The Directors reviewed and discussed the delegation assignments. Mr. Donovan volunteered that he would provide help and assistance with AIS issues to the extent he can do so. The Directors discussed that the water clarity monitoring project will need a new coordinator. Some Directors have expressed concern over the flat and slightly decreasing level of membership support and interest. Mr. Barrett has been tasked with developing and implementing a program to solicit new members in 2016. Taxpayer address records could be used to create a mailing list. Mr. Gillespie did so back in early 2008 in his work to generate interest in forming the Association.

#### **OTHER**

The outlet dam was briefly discussed. Until very recently, water had still been running over the top of the center weir. The hole in the dam was presently covered. No Directors had received any recent communication from the DNR concerning any proposed opening of the cover. However, the Directors' consensus was that the DNR will likely reopen the hole later this fall or early in the winter. The Directors also discussed the hazard markers and their placement and position this past year. Mr. Gillespie will meet with the resort owners and get information on their process for assigning responsibilities for placement of the markers and monitoring. While the markers are the resort association's responsibility, perhaps the Association can provide some helpful guidance and support to make the program more effective, as well as update the GPS coordinates for the County permit and for mapping purposes. Some buoys still have cables and not chains. Mr. Gillespie volunteered to inquire whether the County would provide some new buoys to the resort association. Upon motion duly made and seconded, the minutes of the August 15, 2015 Board of Directors were unanimously approved.

There being no further business, upon motion duly made, seconded, and unanimously approved, the meeting was then adjourned at 1:58 p.m.

*/s/ Keith W. Baker*

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Keith W. Baker, Secretary